

**ATTENTION MEMBERS!**  
**MARGARET MARSH, PLS EDUCATION SCHOLARSHIP**

If you are a member in good standing of NALS of Pennsylvania and enrolled in or are taking a law-related or secretarial course, a law-related degree program through an accredited institution (i.e. college, university or online), or are preparing for and taking a NALS certificate exam during the fiscal year May 1, 2019 through April 30, 2020, you should consider applying for this education scholarship.

Two drawings -- each for funds expended in an amount up to \$100 -- will be held at the Annual Conference.

Simply complete and return this application together with the course enrollment form and a copy of the receipt to the address below. All applications must be postmarked no later **March 31, 2020**.

Danielle E. Herring, Pa.C.P., MS/AJS, MLS  
Margaret Marsh, PLS Scholarship Chair

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**NALS OF PENNSYLVANIA MARGARET MARSH, PLS  
EDUCATION SCHOLARSHIP APPLICATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE - DAY: \_\_\_\_\_ EVENING: \_\_\_\_\_

COURSE: \_\_\_\_\_

DATE ATTENDED: \_\_\_\_\_

**Mail the following by March 31, 2020:**

- ✓ completed application
- ✓ copy of enrollment form
- ✓ copy of receipt

to: Danielle E. Herring, Pa.C.P., MS/AJS, MLS  
NALS of PA Margaret Marsh, PLS Education Scholarship  
c/o Sher & Associates, P.C.  
15019 Kutztown Road, Kutztown, PA 19530  
DHerring@sherpc.com

*Affiliated with NALS . . . the association for legal professionals. Dedicated to enhancing the competencies and contributions of members of the legal services profession.*

[www.nals.org](http://www.nals.org) / [www.palegal.org](http://www.palegal.org)

**APPLICATION FOR CONTINUING LEGAL EDUCATION AWARD**

Qualified CLE hours must be for the period of April 1, 2019 through March 31, 2020.  
Only CLE hours/certificates during this time frame will be accepted for consideration.

All applications must be post-marked **no later than March 31, 2020**.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Chapter: \_\_\_\_\_

<i>Provider/Course Title</i>	<i>Date Attended</i>	<i>No. of CLE Hours</i>
TOTAL NO. of CLE's		

I certify that I have completed the above education activities, which are within the approved categories, required for the NALS of Pennsylvania CLE Award.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

**Return form to:**  
Danielle E. Herring, PA.C.P, MS/AJS, MLS  
c/o Sher & Associates, P.C.  
15019 Kutztown Road, Kutztown, PA 19530  
DHerring@sherpc.com



## PERMANENT RULES AND REGULATIONS FOR CLE AWARD

At the Annual Education Conference of NALS of Pennsylvania, any member in good standing shall be recognized for completing qualified hours of continuing education as hereinafter set forth within the fiscal year of April 1 through March 31. The award shall consist of a certificate issued by the association that attests to the educational accomplishment of the member. Credits shall be given for programs of at least thirty minutes in length. The awards shall be follows: **Gold** for 20 hours or more; **Silver** for 10 to 19 hours; and **Bronze** for 3 to 9 hours.

All CLE must be NALS approved and obtained within the specified fiscal year in order to be eligible for the award. Therefore, it is strongly urged that all CLE be entered through NALS website under the member's Professional Development. NALS will then approve said CLE and the member can then print the CLE obtained within said period. In the event of recertification for any NALS certifications, CLE Award, or Specialty Certificate, *only* the hours earned during NALS of Pennsylvania's fiscal year apply for the state's award.

A member in good standing shall submit their application to the CLE Award Chairman. By signing the application for the CLE Award, a member certifies that the information furnished is complete and correct. Any member filing a false report of educational activities may be subject to disciplinary proceedings for engaging in unethical conduct under the Bylaws and Standing Rules. All applications shall be received by the Chairman no later than April 5 of any given year.

Hours are calculated based upon the actual hours in attendance in programs and/or courses or the actual hours spent on writing published articles. The following are the categories a member may utilized for the Award:

- **Legal Education Programs and Legal Education College Courses.** This category includes attendance at any organized program of legal learning such as any national, state, regional, or local meetings of this association, other workshops, symposiums, or lectures or serving as a panel discussion participant or seminar speaker. Video, motion pictures, or sound tape presentations may also be used.
- **Certification.** This category includes attendance at any association sponsored study groups, cram days, cram weekends, or other study courses relating to the PP, PLS, or ALS certification examinations.
- **NALS Legal Training Course, Course of Independent Study (Basic or Advanced).** This category includes attendance at the training courses.
- **General (job related) Educational Programs and Courses.** This category includes attendance at job-related educational programs and college courses such as personnel administration, office technology, word processing, basic secretarial skills, grammar, accounting, filing systems, case management, and total quality management.
- **Published Articles.** This category includes writings for national, state, regional, or local publications for this association, any bar association, legal secretarial professions, other publications of a legal nature, and/or books for use by the legal profession.
- **Professional Enhancement Programs, Courses and Self-Study.** This category allows for a maximum of 10 hours per year and includes programs or courses in time management, stress management, leadership, motivation, and human relations. This category also includes self-study reading material dedicated to the legal profession including articles, Bar Association newsletters, and books.
- **Preparation.** This category allows three hours preparation for each one hour you teach. If you teach the same program, you will receive 1.5 hours preparation for each one hour you teach.

As of 6/26/19

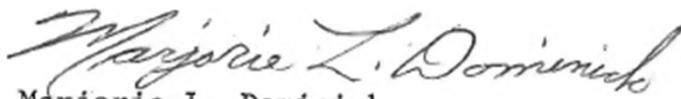
## **A MESSAGE FROM YOUR PATRON CHAIR . . .**

Hello fellow NALS of PA Members!

For the upcoming fiscal year 2020-2021, President Herbin has given me a challenge to collect the sum of \$120 in Patron donations. I accept the challenge and we will wait in anticipation to see if I have lived up to the task!

The next two pages contain information on how you can become a NALS of Pennsylvania Patron for only \$5 and see your name in print!

Thank you for your continued support in our fine Association. I will report to you again in the fall about the challenge!

  
Marjorie L. Dominick  
Chair



## PATRON REGISTRATION FORM

Have a desire to see your name in print? For \$5.00, your name will be listed as a Patron of NALS of Pennsylvania in each of the two editions of the 2020-2021 Reporter. Please complete the form below and mail it with \$5.00 (cash or check made payable to "NALs OF PA") to:

**Marjorie L. Dominick, PLS  
118 E. Ettwein Street  
Bethlehem, PA 18018-2841**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**NAME AS IT IS TO APPEAR ON THE PATRON PAGE:**

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**Support NALS of Pennsylvania – be a Patron!**

